



FIB - Information Sharing Briefing



July 2023



Reason for this briefing:

- The effective identification, recording and sharing of information in relation to cases of exploitation is crucial to the successful disruption and prosecution of perpetrators.
- All professionals should continually gather record and share information with the appropriate authorities.
- The gathering of information can enable analysis that forms the basis of strong intelligence and can help inform investigations and disruption activity to keep children, young people and communities safe.

What is the difference between Information, Intelligence, Evidence?

- Information – something that is learned or provided about something or someone
- Intelligence – the analytics (interpretation of meaningful patterns) of information gathered from many sources
- Evidence - the availability of facts and information that indicate that something is true or valid

WM Police Info Sharing Form

The purpose of this tool is for agencies to record any information, no matter how small, that may be important and relevant for the police to analyse and build intelligence, for example:-

- Vehicle details including registration/make/model/colour etc.
- Details/descriptions including names/nicknames of suspected perpetrators.
- Details/descriptions of unusual/regular callers to people's homes.
- Phone numbers of suspected perpetrators.
- Address details of suspected perpetrators
- Details of any addresses or localities where the child/ vulnerable adult may have been taken/held
- Locations /Names (licenced premises)/ Areas/ landmarks
- Include any people mentioned – Names (Alias, nicknames) / DOB/descriptions/distinguishing features/accnt
- In using the information sharing tool, practitioners or others must submit the information securely to West Midlands Police and in accordance with their own agency's information sharing arrangements.

Send FIB form through secure email link to

C8_FIBDEPT@westmidlands.police.uk

A FIB form should NOT be used for making reports of a crime and abuse, it is a way of gathering small parts of a puzzle that may help build a bigger intelligence picture to investigate crime.

- For an example if a 17 year old tells you they were invited to a party in a hotel room, and when they were there they HAD to have sex.
 - This is a report of rape that should be referred directly to Children’s Services & the Police
 - Details disclosed should also be shared on a FIB; like the name of the hotel, the young person, anyone who they named as being there, how they got there, phone numbers used to arrange meeting there etc.
 - This does mean that there are 2 simultaneous processes to be completed at one time; the first – the referral will ensure that individual young person receives the help and support they need, the second- the FIB will ensure that the pieces of information contribute to building a bigger picture for investigation that may not just be relevant to this one child.

So why can’t you put all of the information into the referral form and let children’s services share it?

- You should include the information in the referral form, but it is important that the person who receives the information is the one who completes the FIB, as each time a piece of information is passed to someone else to share its validity is weakened, as the second person is not the person who received the information directly; a bit like a new car if you are the first owner the car is worth much more when you buy it than when it is then sold to a second owner.
- This also applies if you tell the information to a police officer, they are then the second owner; the information has been weakened; so **if you are the one who receives the information you should be the one to submit it on a FIB.**

- If a 22 year old man tells you they are frightened because individuals have moved into their home by force and are selling drugs from the property:
 - This is a report of adult abuse and criminal activity that should be referred directly to Adults Services & the Police
 - Details disclosed should also be shared on a FIB; like the name of the adult, anyone who they named as being in their home, phone numbers used to arrange meetings there if known etc.
 - This does mean that there are 2 simultaneous processes to be completed at one time; the first – the referral will ensure that individual receives the help and support they need, the second- the FIB will ensure that the pieces of information contribute to building a bigger picture for investigation that may not just be relevant to this one individual.

As with the previous example, it is important that the person who receives the information is the one who completes the FIB, as each time a piece of information is passed to someone else to share it, its validity is weakened. Therefore you should not presume that information you share to adult services or the police will be passed on by them using a FIB form.

If you are the one who receives the information you should be the one to submit it on a FIB.

The FIB form:

- Call 999 to report emergencies or life threatening matters.
- Call 101 to report non-urgent crime incidents.
- Report new safeguarding concerns through your agency's usual child safeguarding channels. If a safeguarding referral has been submitted there is no need to re-submit information via this form as this will lead to duplication of referrals.
- If your information relates to a matter that has already been recorded by the Police and is not already known by the Officer in the Case (OIC), then please contact the OIC quoting the incident log or crime number.

Please provide as much detail as possible. If you are not able to answer any of the questions please state 'not known' rather than guessing. The answers will help us determine how reliable, how accurate, and how old the information is.

If you are unsure as to whether you should submit this form please contact the Force Intelligence Bureau on 101 (West Midlands) ext. 822 5801 or email: fib@west-midlands.pnn.police.uk We are on duty Monday – Sunday 7am x 10pm.

1. Details of Professional submitting

Name:	
Post/Job Title:	
Agency:	
Contact Details: Telephone: Email:	

2. Information to be submitted

*Please provide clear and accurate information. Include as much detail as possible such as: **WHO** (names, dates of birth, descriptions, ethnicities, nicknames, phone numbers including both potential victim of trafficking and suspected offender).*

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The FIB form continued:

WHAT (<i>account of incident</i>) <input type="text"/>
WHERE (<i>locations, addresses, websites</i>): <input type="text"/>
WHEN (<i>times, dates</i>): <input type="text"/>
HOW (<i>recruitment method, where recruited, controlling behaviours, vehicle details, registration numbers</i>): <input type="text"/>
WHY (<i>any identified vulnerabilities i.e. addictions, debt, health</i>): <input type="text"/>
ANY OTHER INFORMATION? (<i>For example, does your agency have any existing information that corroborates this <u>new information</u> being submitted</i>) <input type="text"/>

3. Date/time information received and how received

4. If the information was supplied by someone other than yourself, on a scale of 1-3 how reliable do you think they are?

- 1=Reliable 2=Untested 3=Not Reliable
 4=Or 'Not Known'

The FIB form continued:

5. How accurate do you think the information is on a scale of A-E?

- A=Known Directly B=Known Indirectly But Corroborated
 C=Known Indirectly D=Not Known E=Suspected To Be False

6. If the information is from a third party source, would they be willing to engage with the police?

- Yes No

If Yes, please provide preferred contact details for the individual providing the information:

7. Does this information involve a licensed premise (e.g. newsagents, takeaways, pubs, off-licenses)?

- Yes No

If Yes, please provide the trading name and address of premise:

- Example of completed FIB form:

1. Details of Professional submitting	
Name:	Samantha Smith
Post/Job Title:	Family support worker
Agency:	On the Green School
Contact Details:	
Telephone:	0123456789
Email:	ssmith@onthegreen.sch.uk

2. Information to be submitted
<p>Please provide clear and accurate information. Include as much detail as possible such as: WHO (names, dates of birth, descriptions, ethnicities, nicknames, phone numbers including both potential victim of trafficking and suspected offender).</p> <p>Tommy Tucker 01.03.2005 & Tammy Tyler 05.06.2006</p> <p>WHAT (account of incident)</p> <p>Tammy told me that she and her brother regularly attend Cheery chicken Shop after school and the worker/manager John is their friend and offers them free food most nights and has a pool table at the back of the shop where they can chill and play Tammy said that sometimes Johns friends are there too smoking and drinking and have nice cars Tammy stated she was talking with a nice woman called Cathy who offered her alcohol</p> <p>at the end of the school day today I saw a car pick Tommy up there were 2 unknown adult males who looked older than 24yrs they were white the one had dark hair, the other was not so visible; he was wearing a cap. The vehicle was dark grey/black colour, VW Golf the first part of the registration was CX17 I could not see the rest</p>

- **Example of completed FIB form continued:**

WHERE (locations, addresses, websites):

Children going to -Cheery Chicken Shop, 123 Thomas Street

Car Outside On the green school

WHEN (times, dates):

Chicken shop- after school /evenings

Car- pick up 3.30pm today (date provided)

HOW (recruitment method, where recruited, controlling behaviours, vehicle details, registration numbers):

John- worker/ manager of chicken shop providing free food encouraging children to go behind the shop into isolated room with unknown adults – Cathy? providing alcohol

Car - picking up child outside of school

WHY (any identified vulnerabilities i.e. addictions, debt, health):

I am working with the family, as Mom has recently been ill and has had to leave her job, there is little money coming into the house and I have supported them to access the food bank; the offer of free food and playing pool would be very attractive to them but I am concerned about the motives for this, and the fact that children have been offered alcohol

ANY OTHER INFORMATION? (For example, does your agency have any existing information that corroborates this **new information** being submitted)

- **Example of completed FIB form continued:**

4. If the information was supplied by someone other than yourself, on a scale of 1-3 how reliable do you think they are?

- 1=Reliable 2=Untested 3=Not Reliable 4=Or 'Not Known'

5. How accurate do you think the information is on a scale of A-E?

- A=Known Directly B=Known Indirectly But Corroborated C=Known Indirectly
 D=Not Known E=Suspected To Be False

6. If the information is from a third party source, would they be willing to engage with the police?

- Yes No

If Yes, please provide preferred contact details for the individual providing the information:

██████████

7. Does this information involve a licensed premise (e.g. newsagents, takeaways, pubs, off-licenses)?

- Yes No

If Yes, please provide the trading name and address of premise:

Cheery Chicken Shop, 123 Thomas Street

Do not expect feedback when you submit a FIB

- The information you send on a FIB is shared to be entered into the police analytical system only, the details of the person submitting the information are removed at this stage, so you will not receive feedback on what the outcome of your information sharing is.
- Please remember a FIB is not the way to report a crime or abuse, this should be reported through direct contact with the Police and/or Children's or Adults Services, and relevant information also submitted on a FIB for analysis.

Coordinating Intelligence, Gathering and Disruption Activity

West Midlands Police through Force-wide analysis of information and use of this intelligence are well placed to identify:-

- Exploitation hotspots in the Local Authority area as well as the wider West Midlands Metropolitan area or further afield
- Trafficking within, into and out of the region
- Perpetrators including those who are linked to more than one child or young person or who operate as part of an organised network.

The police analysis of the information is shared with partner agencies in a range of forums; these can be to inform responses to support families and individual children and young people, or develop co-ordinated approaches to locations or networks of concern.

**Families can often be really helpful in gathering information, and they can be encouraged to report this using the FIB too.*

Sharing and recording of intelligence

It is possible you may be in a professional forum where Police intelligence is shared:

- Remember that intelligence is an analytical interpretation of information.
- It is shared to help inform professional decision making and responses
- It is not evidence and should not be shared with parents, carers or members of the public without agreement with the Police in the forum it is shared.
- There should be agreed protocols when intelligence is shared, these should ensure that the recording of intelligence does not, and will not in the future, breach the agreed parameters in which intelligence is shared.
 - For example; if intelligence is shared in a closed section of a MACE, Adult Safeguarding or child protection conference where the family have been excluded, it needs to be recorded securely in a way that any future professional accessing the file is aware and will follow the agreed parameters, and will not inadvertently share the information with anyone not included in the protocol.

Further Info and Training

<https://solihullscp.co.uk/practitioner-volunteers/exploitation-23.php>

<https://solihullscp.co.uk/training.php>

<https://westmidlands.procedures.org.uk/>

<https://www.ssab.org.uk/>

<https://www.ssab.org.uk/ssaboard/professionals-practitioners/west-midlands-multi-agency-procedures-19.php>

Other sources of information and resources

- www.barnardos.org.uk
- www.barnardosrealloverocks.org.uk
- www.seeme-hearme.org.uk
- www.PACEUK.info
- www.nwgnetwork.org
- www.MWNUK.co.uk
- <https://contextualsafeguarding.org.uk/>

Where to go for Support – Solihull

- Children’s Social Care Referral Team - 0121 0121 7884300
- Adults Social Care One Front Door Team – 0121 7048007
- Solihull Exploitation team exploitationteam@solihull.gov.uk
- Parents Against Child Sexual Exploitation – PACE www.paceuk.info
- Women’s Aid:0121 685 8687 www.bswaid.org
- Police Protection Unit: 0345 113 5000/101
- Victim Support: 0300 303 1977 www.victimsupport.org.uk

