



MASH – STEERING GROUP

TERMS OF REFERENCE

Objective

The objective of this group is to ensure that operations within MASH function effectively and in accordance with statutory duties and safeguarding responsibilities which ensure a timely response to the safeguarding needs of children and their families.

Governance

The group will report to the Solihull Local Safeguarding Children Partnership (LSCP) Any challenges that cannot be resolved at the steering group should be escalated through the Chair to the LSCP The steering group should in turn respond to any direction and guidance from the LSCP.

Specific areas of focus

The MASH Steering group will specifically focus on the following areas of operations:

- Performance management information
- Performance monitoring data
- Commissioning of quality assurance activity
- Analysis of all information and commissioning of remedial action
- Workforce sufficiency and presence
- Promotion of best practice related to the lived experience of the child and from Learning reviews
- To ensure a culture of learning into the MASH partnership
- To work together to embed the early help developments into the MASH structure

Membership

Members of the group should be of sufficient management seniority to make decisions about operational arrangements as they apply to MASH. The group will keep its membership under review and has the right to invite other members to join. If a member of the group cannot attend, a deputy or alternative representative who has decision-making powers may attend in their absence, but alternative representation should in the first place, be agreed with the Chair.

Membership of the group should encompass all representative agencies at MASH as follows:

Agency	Name	Title
Children’s Social Care	Vicky Hodgkins	Interim Head of Service (Early Help and Partnerships, MASH and Childrens Assessment Service)
Children’s Social Care	Emma Wiltshire	Team Manager - MASH
Education	Wendy Hillier	MASH Education Liaison Improvement SMBC

Police	Mark Teago	Detective Inspector Coventry/Solihull MASH – West Midlands
Health	Diane Rhoden	Director of Nursing – Quality & Safeguarding (Chair)
Health	Charlotte Grew	Team Leader – Children’s Safeguarding UHB
Health	Ella Quarcoo	Named Nurse for Safeguarding Children - BSMHFT
Health	Arvindar Sagoo	Lead Nurse for Solihull MASH-BSol CCG
Solihull Community Housing	Claire Albrighton	Contact Centre Operations Manager
South Warwickshire University NHS Foundation Trust	Sarah Sandham	Lead Nurse, Safeguarding Children
Probation	Nicola Johnston	Senior Probation Officer – Solihull/ East Birmingham
Solihull MBC	Rachel Robinson	Senior Information Analyst
Solihull MBC	Gary Baker	Performance Team Manager

Frequency of Meetings

The group will meet monthly, and attendance should be prioritised.

Roles and Responsibilities

It is expected that members of the group will:

- Attend the group and able to update on the represented agencies work in MASH
- Be able to update on agencies role in key discussions within the MASH Steering Group
- Be able to update on agencies work regarding embedding of MASH processes and procedures.
- Be the conduit back to agencies regarding learning from audits and how this learning can be embedded.

Administration

An action log will be maintained and reviewed at each meeting for progress.

Agendas and meeting papers will be circulated at least one week in advance of the meetings and members will add items for the agenda in advance.

Action log will be distributed within 2 weeks of the meeting.

Group members will collectively recognise that individual partner organisations will subject to the provisions of the Freedom of Information act and those organisations will need to respond to any such requests relating to the work of the group as they see fit having first had regard to any comments by the Chair.

No partner organisation shall make any statement or public comment on the work of the group without first having sought comments from the Chair

Review date: January 2024