

Terms of Reference

Child Safeguarding Practice Review Panel

1. Role and Function of the Child Safeguarding Practice Review Panel

The CSPR Panel has delegated responsibility to undertake rapid reviews following notifiable serious incidents and to consider referrals for child safeguarding practice reviews. It will review all available information in order to make recommendations against the statutory criteria to the Safeguarding Partners as to what, if any, practice review or other learning lessons activity is to be undertaken.

This will be achieved by:

- Receiving CSPR referrals, co-ordinating information sharing and considering information against the statutory criteria for child safeguarding practice reviews for the purposes of decision making;
- Completing rapid reviews following notifiable serious incidents in accordance with 'Working Together to Safeguard Children 2018' in order to make a recommendation to safeguarding Partners on the commissioning of local child safeguarding practice reviews or other learning lessons activity;
- Escalating any immediate or ongoing safeguarding issues which emerge during the rapid review process to the relevant agencies;
- Identifying the key lines of enquiry and commissioning local child safeguarding practice reviews or local multi-agency learning lessons reviews as agreed by the Safeguarding Partners;
- Recommending single agency reviews or other activity where this is appropriate and informing partner agencies of these requirements;
- Monitoring single agency activity through the CSPR Panel action log and escalating issues as appropriate to the SSCP Executive Group;
- Identifying multi-agency learning from rapid reviews and other learning lessons activities and making recommendations to the SSCP Executive Group about key messages and target audiences for the dissemination of learning across the partnership;
- Reviewing findings from other local child safeguarding practice reviews where relevant to Solihull, other local statutory reviews (such as Safeguarding Adults Reviews and Domestic Homicide Reviews) and national child safeguarding practice reviews in order to identify the implications for local learning lessons;
- Ensuring the publication of local child safeguarding practice reviews in line with statutory requirements;
- Working with the Safeguarding Partners to develop a media strategy to coincide with the publication of each local CSPR report.

CSPR referrals should not be used for whistle blowing purposes or for the escalation of professional differences of opinion. Professionals should follow their own agency's whistle blowing policies and the SSCP Escalation Policy located at: [Escalation policy: Resolution of professional disagreements \(procedures.org.uk\)](https://procedures.org.uk). Neither should they be used to complain about service provision which should be subject to the relevant agency's complaints process.

Child safeguarding practice reviews (or other non-statutory reviews) are reflective learning processes and not a substitute for operational decision making between partner agencies to address immediate or ongoing risk issues, or complex and entrenched cases.

2. Accountability

The Child Safeguarding Practice Review Panel is accountable to the three named Safeguarding Partners via the SSCP Executive Group.

The Child Safeguarding Practice Review Panel will be responsible for producing a highlight report to each SSCP Executive Group meeting to include an overview of activity, recommendations about the commissioning of practice reviews (or other learning lessons reviews) and recommendations about multi-agency learning identified as a result of its activity.

Each member of the subgroup is responsible for both working on behalf of the SSCP in the delivery of its child safeguarding practice review function and for holding their own agency to account for its safeguarding children activity.

3. Frequency of meetings

Alternate months (but dates may be subject to change at short notice to ensure statutory time scales are met for rapid reviews)

4. Membership

Chair: Director of Nursing, Quality and safeguarding, Birmingham and Solihull ICB

Deputy Chair: Head of Service (QA and Safeguards), Children's Services

Solihull Children's Social Care – Head of Service (QA and Safeguards)

West Midlands Police - DCI, Public Protection

NHS Birmingham and Solihull Clinical Commissioning Group - Designated Doctor

Education/Early Years – Schools Improvement Service, SMBC

LA Commissioning – Head of Children's Public Health

SSCP Business Manager

Core members will be nominated taking into consideration any possible conflict of interest which might occur if they are responsible for managing services which could be subject to review.

All members will have a named deputy to act on their behalf if they are not available, however this should be the exception not the norm and multiple deputies are not acceptable.

Other agency representatives will be invited to participate in rapid reviews as appropriate.

5. Quoracy

Representation from all three named Safeguarding Partners.

Reviewed June 2022