

Keeping You Safe Keeping You In Control

**Solihull
Safeguarding
Adults Board**
Protecting Adults Together



Introduction

Dear

You, or someone who knows you, has raised concerns about your safety. This is what we call a **safeguarding concern**.

Your views and wishes are important to us. So, we would like to speak to you about what you want us to do.

Our job is to work with you and make sure you are safe, and then to see if there is anything we can do to make things better for you. This is called safeguarding.

What Happens Next?

If we think you are in immediate danger, we will work with you quickly to make you safe. We will explain what is happening.

If we think you are **NOT** in immediate danger, we will talk to you and decide what to do next.

Our Promise to You. We Will:

- Listen to you.
- Involve you in everything we do.
- Work with you, your representative, or your advocate to make sure you are safe and in control while we make enquiries into the safeguarding concern.
- Explain to you what our concerns are.
- Ask you what you would like to happen.
- Take your concerns seriously.
- Look into your concerns.
- Give you help and support.

Contact Details

Your contact person for this safeguarding concern is

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We will keep you informed about what is happening in relation to this safeguarding concern. You can contact this person if you have any questions.

Their contact details are:

Phone

Email

They can be contacted at these times:

.....

.....

Signature

.....

More Information

As your contact person, they can explain anything you want to know.

The following information sheets are also available for you and your family. These information sheets can be shared with you and your contact person can talk them through with you if you would like.

- A Guide to Safeguarding Meetings
- Information about Abuse
- Information about Advocacy
- Information about Mental Capacity
- Information on Adult Safeguarding for Relatives & Friends
- The Safeguarding Process

These information leaflets are also available on the Solihull Safeguarding Adults Board website:

<https://www.safeguardingsolihull.org.uk/ssab/what-is-abuse/information-leaflets/>



Safeguarding Adults Board Business Team
Solihull Metropolitan Borough Council
Council House
Manor Square
Solihull
B91 3QB



0121 788 4392



ssab@solihull.gov.uk



www.safeguardingsolihull.org.uk

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