

# SSAB TRAINING



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### Connect with Us:



[Website](#)



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## Welcome to the Safeguarding Adults Boards' training offer.

Taking part in learning and development is crucial to enabling practitioners to undertake their role effectively. Training supports practitioners to keep up to date with legislation, policy, procedures and guidance to protect adults with care and support needs from abuse and neglect. Training supports practitioners to be professionally curious when working with vulnerable people and ensures we work with dignity and in a respectful manner which in turn has a positive impact on people's lives, families, and communities.

## How to Apply for Places on SSAB Courses

In this Offer you will find the training is divided into levels to provide agencies with clarity on which staff should undertake which courses. The list of staff roles are examples and is not an exhaustive list.

### Before choosing your course

- Check the target group of the course. If you are unsure you can discuss with your line manager or contact the Safeguarding Adults Training Administrator for more information.
- Make sure that learning outcomes are relevant to your role and responsibilities.

If you wish to attend any of our training session, it must be in agreement with your line manager or organisation.

### Please note:

SSAB will assume the submission of the course booking as:

- Authorisation that an individual's manager has agreed to their attendance.
- A formal commitment by an agency to attend training
- Agreement with Solihull Safeguarding Adult Boards cancellation policy for non-attendance.

### Booking your place

For each course, you will find a link to book your place via Eventbrite.

Once you are enrolled onto a course, you will receive an email confirming your place. Shortly before the course, you will receive an email reminding you of your place on the session. If you do not receive a confirmation email from SSAB, then you are not booked onto the session. If you are unsure if you are enrolled onto a session, email [ssab@solihull.gov.uk](mailto:ssab@solihull.gov.uk) who will be able to confirm for you.

### Training Etiquette

In order to receive the best experience from the training sessions we are running, and to support other attendee's experience, please can we request the following:

- Please ensure you log in on time to the session to avoid any disruption
- Please be ready to participate in discussions and within break-out sessions.
- Please can you have your camera on to support engagement levels within the session, for both, the trainer as well as with other attendees. This is particularly important when you are accessing a break-out room with the expectation that you are discussing questions prompted by the trainer.

## Cancellation

Where possible delegates should be cancelling their place through their account on Eventbrite. If you are unable to attend a session, you or your line manager must email [ssab@solihull.gov.uk](mailto:ssab@solihull.gov.uk) 48 hours (2 working days) prior to the training session. In the case of sickness, employees must advise their manager if they are unable to attend a training session. The employees' manager must send cancellations by email to SSAB Business Team: [ssab@solihull.gov.uk](mailto:ssab@solihull.gov.uk)

## Policy for non-attendance

The demand for training courses is high and provided within a limited training budget to support the safeguarding practice of multi-agency staff. Someone will be deemed as not attending if they do not attend a course on which they are booked, and where 48 hours' notice (i.e., two working days) by email to [ssab@solihull.gov.uk](mailto:ssab@solihull.gov.uk) has not been received. Solihull Safeguarding Adults Board has agreed that where someone has not attended their booked training session, the representative for their organisation will be informed to follow up the reason for this. Should non-attendance at booked sessions continue to occur repeatedly with any particular organisation, the organisation may have their attendance at training restricted, in order to protect limited resources.

# Introduction Level

## For Whom

### Health:

- All health care staff including, receptionists, administrative staff, caterers, domestic and transport staff, porters, community pharmacist counter staff, peer support workers and maintenance staff, board level executives and non-executives, non-clinical staff working in primary health care settings.

### Social Care / Front line 'Blue light' staff/volunteers:

- Administrative ,HR, Domestic and Auxiliary, Finance and Payroll Staff.

### Local Authority/ Housing / Voluntary and community sector / Criminal Justice

- Administrative ,HR, Domestic and Auxiliary, Finance and Payroll Staff

## Minimum Requirements

### Must include:

- what is abuse (types),
- where abuse can happen,
- who abuses and
- how to report concerns.

\*To support agencies SSAB has a refreshed Safeguarding Adults awareness e-learning programme [which is available on the SSAB website](#).

# Awareness Level

## For Whom

Staff and volunteers across the partnership who work with or have contact with adults, their families or carers and have a responsibility to contribute to recognise and report abuse and harm.

### Health:

- Administrators for safeguarding teams, health students, phlebotomists, pharmacists, 111/999 communications centre staff, orthodontists, dentists, dental care professionals, audiologists, optometrists, nursing associates, clinical researchers, allied health professionals, ambulance staff, staff who work in virtual/online health settings who provide any health care online, registered nurses, medical staff and GP practice managers.

### Social Care:

- day service staff – including drivers and escorts, Domiciliary Residential and Nursing care homes carers, Commissioners,

### Front line 'Blue light' staff/volunteers:

- Police Response, Force Contact, and Special Constabulary, Fire Service operational and support staff with specialist roles.

### Local Authority

- Elected Members, Health and Safety Officers, Trading standards, Licencing officers.

### Housing

- Statutory, private and voluntary Housing Officers, Housing Associations

### Voluntary and community sector

- Trustees

### Criminal Justice

- Prison officer, Board Control officers, Probation officers

## Minimum Requirements

Must include:

- Awareness of legislative framework
- what is abuse (types),
- where abuse can happen,
- who abuses
- Making Safeguarding Personal approach
- how to report concerns
- reference to West Midlands Policy and Procedure and
- reference to the organisations Safeguarding Adults Policy and Procedure.

**Staff and volunteers must have completed Safeguarding Awareness before undertaking Level Two courses.**

# Intermediary Level

## For Whom

This group has considerable organisational responsibility for Safeguarding Adults. They have to be able to act on concerns and contribute appropriately within the legislation and safeguarding adult's procedures. This group need to work within a multi-agency way. They have regular contact with adults and their families, carers and the public.

This group will professional and organisational responsibility for adult safeguarding and may be called upon to support and/or lead safeguarding enquiries.

### Health:

- safeguarding professionals, medical staff, general practitioners, registered nurses, urgent and unscheduled care staff, psychologists, psychotherapists, adult learning/intellectual disability practitioners, health professionals working in substance misuse services, paramedics, sexual health staff, care home managers, health visitors, midwives, dentists, pharmacists with a lead role in adult protection (as appropriate to their role).

### Social Care:

- Social workers, Provider managers

### Front line 'Blue light' staff/volunteers:

- Neighbourhood Teams, FCID, and PPU. Fire Service complex needs officers. Ambulance service – advanced roles such as MH triage car.

### Local Authority

- Trading standards, Licencing officers, children services, Public Health, Commissioners.

### Housing

- Senior officers

### Voluntary and community sector

- Front line staff in the Community and Voluntary Sector – e.g. Advocacy services, Age UK, Carers Centres/Trusts etc.

### Criminal Justice

- Safer custody officer within the prison service, probation officers.

### Other

- Education specialist/professionals

## Minimum Requirements

Must include:

- Awareness of legislative framework
- what is abuse (types),
- where abuse can happen,
- who abuses
- Making Safeguarding Personal approach
- how to report concerns
- reference to West Midlands Policy and Procedure and
- reference to the organisations Safeguarding Adults Policy and Procedure.

May also include topic-based training that is specific to the job role e.g. Self-neglect, Modern Slavery and Human Trafficking etc.

# Specialist Level

## For Whom

This group is responsible for ensuring the management and delivery of Safeguarding Adults services is effective and efficient. In addition they will have oversight of the development of systems, policies and procedures within their organisation to facilitate good working partnerships with allied agencies to ensure consistency in approach and quality of service. They are also Named Safeguarding Professionals.

This group will be decision makers, they may be chairing safeguarding meetings, supervising staff or be an organisations 'expert'.

### Health:

- Lead doctors, heads of adult safeguarding, and named GPs/doctors for organisations commissioning primary care. Named professionals working in provider or commissioning services. Designated safeguarding professionals

### Social Care:

- Operational Managers, Heads of Assessment and Care Managers, Service Managers

### Front line 'Blue light' staff/volunteers:

- PPU Adults at Risk Team, Thematic Lead (SLT Lead), Adults at Risk Supervisors/Managers, CRU Adult MASH staff, Supervisors and Managers, and NPU Partnership Teams.

### Local Authority

- Trading standards, Licencing officers, children services, Public Health, Commissioners.

### Housing

- Safeguarding leads

### Voluntary and community sector

- Supervisors and managers in the Community and Voluntary Sector – e.g. Advocacy services, Age UK, Carers Centres/Trusts etc.

### Criminal Justice

- Safeguarding leads in the prison service, probation service.

### Other

- Safeguarding leads Higher Education facilities

## Minimum Requirements

Must include minimum requirements as outlines in Awareness and Intermediary Levels AND

- Advanced understanding of relevant legislation
- Making Safeguarding Personal
- Leadership/supervision/appraisal
- Relevant learning from Safeguarding Adult Reviews
- Safer recruitment
- Managing allegations (Position of Trust)

May also be topic-based training that is specific to the job role and responsibilities, e.g. MARAC, Prevent, etc

# Strategic Management Level

## For Whom

This group is responsible for ensuring their organisation is, at all levels, fully committed to Safeguarding Adults and have in place appropriate system and resources to support this work in a multi-agency context.

This group may be SAB members.

### Health:

- Chair of NHS trusts, health boards, other independent and voluntary health providers, Chief Executive Officers, Trust and Health Board Executive and non-executive directors/members, Commissioning Directors, Board members.

### Social Care:

- Heads of Services, senior managers, Assistant Directors, Directors, Chief Executives.

### Front line 'Blue light' staff/volunteers:

- Executive Lead, Head of PPU, PPU Adults at Risk Thematic Lead (SLT Lead).

### Local Authority / Housing

- Assistant Directors, Directors, Chief Executives.

### Voluntary and community sector

- Chief Officers, Area Manager

### Criminal Justice

- Assistant Directors, Directors, Chief Executives.

### Other

- Assistant Directors, Directors, Chief Executives, Higher Education facilities

## Minimum Requirements

As outlined in Awareness Level AND

- Understanding and updates of relevant legislation and findings from Safeguarding Adult Reviews so that they are able to:
  - Lead the development of effective policy and procedures for Safeguarding Adult services in your organisation
  - Ensure plans and targets for Safeguarding Adults are embedded at a strategic level across the organisation
  - Promote awareness of Safeguarding Adults systems within your organisation and outside of your organisation
  - Develop and maintain systems to ensure the involvement of those who use your services in the evaluation and development of your Safeguarding Adults services.

# Self-Neglect & Mental Capacity Act

## Level - Intermediary

**Trainer:** Edge

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**About this Course** This one-day course aims to enable delegates to consider the application of the Mental Capacity Act 2005 in relation to cases of self-neglect through Safeguarding Adults procedures.

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**Learning Outcomes:**

- Have improved knowledge and application of robust assessments of capacity in relation to self-neglect safeguarding adults cases
- Understand the role of the local authority within the Care Act Safeguarding Regulations
- Be able to Identify the legal aspects of the MCA that have particular importance in safeguarding and consider the role and use of the Court of Protection
- Be able to consider how to use the MCA to respond to cases of self-neglect and identify and carry out best practice in the application of the Act.

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**Date/Time:** • Thursday 26<sup>th</sup> October 2023 - 9:30am to 4:00pm

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**Delivery:** Online, via Zoom

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**Book:** Book your place via Eventbrite, using the link below

- [Thursday 26 October 2023 - 9:30am to 4:00pm - Eventbrite](#)



# Domestic Abuse Revisited

## Level - Awareness

## Level - Intermediary

**Trainer:** David Gell

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**About this Course**

A considerable proportion of safeguarding work relates to the abuse or neglect of people with care and support needs and children who are personally connected to each other. It involves abusive behaviour that can take the form of physical or sexual abuse, violent or threatening behaviour, controlling or coercive behaviour, economic abuse and psychological/emotional abuse. This session will look at the prevalence of domestic abuse linking this to local Safeguarding Adult Reviews. We will then explore and discuss the impact of domestic abuse on adults and children; look at the nature of domestic abuse in terms of breaking it down into what constitutes abusive behaviour (focusing on coercive control and behaviour). We then apply the learning into work practice through the use of real-life case studies. Other areas covered will be the role of the Independent Domestic Violence Advisor, Claire's Law, Domestic Abuse Protection Notices and Orders and prevention models. Finally, the whole of the programme learning will be applied to local SARs

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**Learning Outcomes:**

- An increased knowledge of domestic abuse and the impact on the victim and their family.
  - Explore domestic abuse from a personal perspective and within the context of their own communities.
  - Gained confidence in approaching situations where they suspect domestic abuse may be happening and adopt approached when conducting an enquiry.
  - Gain an awareness of the local procedures and processes including: DASH (Safelives) Risk Assessment, the Multi-Agency Risk Assessment Conference (MARAC), and the role of the Independent Domestic Violence Advisor (IDVA).
  - The opportunity to apply learning to case study scenarios.
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**Date/Time**

- Tuesday 12<sup>th</sup> December 2023 - 10:00am to 1:00pm
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**Delivery**

Online, via Zoom

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**Book:**

Book your place via Eventbrite, using the links below

- [Tuesday 12 December 2023 - 10:00am to 1:00pm - Eventbrite](#)

# Outcome Based Safeguarding and Positive Risk Taking

## Level - Intermediary

**Trainer:** David Gell

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**About this Course**

Everyone perceives risks differently. Seeing situations of risk negatively when working with people with care and support needs can lead to workers and practitioners becoming too risk adverse. This online session explores how we might embed a robust risk enablement culture within our practice that supports individuals to meet their outcomes; whilst ensuring organisations are not unnecessarily exposed to risk associated with unsafe safeguarding adult practice. Adopting positive risk taking approach will help us achieve this; and it is this positive risk taking approach that will be the focus of the online programme session.

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**Learning Outcomes:**

- Gain further insight into why person-centred safeguarding is an integral part of the Care Act 2014.
  - Explore the need for positive risk taking within safeguarding adult practice.
  - Describe how mental capacity issues impact on safeguarding practice.
  - Further develop insight into the need to ensure the individual is central to any decision making and that their desired outcomes are paramount.
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**Date/Time**

- Tuesday 18<sup>th</sup> July 2023 - 10:00am to 1:00pm
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**Delivery**

Online, via Zoom

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**Book:**

Book your place via Eventbrite, using the link below

- [Tuesday 18 July 2023 - 10:00am to 1:00pm - Eventbrite](#)

# Mental Capacity Act & Best Interest Decision Making

**Level - Awareness**

**Level - Intermediary**

**Trainer:** David Gell

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**About this Course**

The core principles of the Mental Capacity Act (MCA) should underpin all interactions in health, social care and other support services; from the simplest form of consent right through to complex decision-making. This session helps us explore what this all means in practice in line with the National Mental Capacity Act Competency Framework. In order to achieve this, we will explore and discuss what the MCA means in practice; break down the five key principles and their impact on practice; apply the theory on capacity and capacity assessments to real case studies; discuss best interest decisions and apply the learning to scenarios and then look and the developments within Liberty Protection Safeguards.

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**Learning Outcomes:**

- Develop knowledge of the MCA 2005, through key principles, mental capacity assessments and best interest decisions
  - Look at how the MCA 2005 is applied in direct practice
  - Provide a background to Liberty Protection Safeguards (LPS), what are LPS and why they are replacing DoLS with an update on the implementation of LPS
  - Provide access to information and materials to further enhance knowledge
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**Date/Time**

- Tuesday 12<sup>th</sup> September 2023 - 10:00am to 1:00pm
- 

**Delivery**

Online, via Zoom

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**Book:**

Book your place via Eventbrite, using the link below

- [Tuesday 12 September 2023 - 10:00am to 1:00pm - Eventbrite](#)

# Making Safeguarding Personal

## Level - Intermediary

**Trainer:** David Gell

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**About this Course** To equip staff with the skills and tools to focus safeguarding activity on the personalised outcomes desired by people with care and support needs who may have been abused

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**Learning Outcomes:**

- Be able to confidently and clearly share safeguarding concerns with individuals, their families and the person who may be causing harm (Signs and Safety information)
- Be able to work with and support individuals to identify the outcomes they want
- Be confident in assessing substantial difficulty for advocacy support
- Be able to empower individuals so they can actively participate and lead in their own safeguarding
- Be able to positively involve individuals in safeguarding meetings
- Understand the importance of seeking feedback so that we know what difference we have made
- Know what tools and information there is available to support an MSP approach

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**Date/Time:** • Tuesday 19<sup>th</sup> September 2023 - 10:00am to 1:00pm

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**Delivery:** Online, via Zoom

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**Book:** Book your place via Eventbrite, using the link below

- [Tuesday 19 September 2023 - 10:00am to 1:00pm - Eventbrite](#)

# Working with People that Self-Neglect

## Level - Intermediary

**Trainer:** David Gell

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**About this Course**

There are various reasons why people self-neglect. Some people have an insight into their behaviour, while others do not; and some may be experiencing underlying conditions. Whatever the reason this may start to have an impact on a person's health, wellbeing or living conditions. This session will enable us to discuss the key challenges we face when working with people who self-neglect; get to 'grips' with the nature of self-neglect and why people self-neglect and then explore how we can achieve positive outcomes through looking into research and evidence-based practice. We will then apply the research and evidence-based practice approaches to real life case scenarios.

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**Learning Outcomes:**

- Engage with the experience of self-neglect and be aware of the challenges associated with this work.
  - Explore the research evidence on approaches that support positive engagement and intervention.
  - Identify the policy and legal context of working with people who self-neglect.
  - Understand practice approaches that support positive outcomes.
  - Explore the key role of multi-agency working with self-neglect cases.
  - Apply evidence-based approaches to self-neglect cases.
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**Date/Time:**

- Tuesday 10<sup>th</sup> October 2023 - 10:00am to 1:00pm
  - Tuesday 5<sup>th</sup> March 2024 - 10:00am to 1:00pm
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**Delivery:**

Online, via Zoom

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**Book:**

Book your place via Eventbrite, using the links below

- [Tuesday 10 October 2023 - 10:00am to 1:00pm - Eventbrite](#)
- [Tuesday 5 March 2024 - 10:00am to 1:00pm - Eventbrite](#)

# Professional Curiosity

## Level - Intermediary

**Trainer:** David Gell

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**About this Course**

Taking a professionally curious approach within your practice will make you better placed to take appropriate and positive action to try and ensure someone's safety and wellbeing. This session will help you develop a better understanding of someone's situation and take into account their personal circumstances and vulnerabilities. To achieve this, we will look at previous reviews where professional curiosity was an emerging factor; explore what is professional curiosity, discuss what we need to bear in mind within our work practice; identify the presenting factors and barriers to professional curiosity and then apply the skills and learning to real case scenarios.

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**Learning Outcomes:**

- Know what professional curiosity is in relation to safeguarding adults.
  - Gain an insight into what needs to be considered in your work practice to ensure that you are professionally curious.
  - Further develop skills in professional curiosity when working with adults with care and support needs.
  - Apply the approach to case studies.
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**Date/Time:**

- Tuesday 14<sup>th</sup> November 2023 - 10:00am to 1:00pm
  - Tuesday 13<sup>th</sup> February 2024 - 10:00am to 1:00pm
- 

**Delivery:**

Online, via Zoom

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**Book:**

Book your place via Eventbrite, using the links below

- [Tuesday 14 November 2023 - 10:00am to 1:00pm - Eventbrite](#)
- [Tuesday 13 February 2024 - 10:00am to 1:00pm - Eventbrite](#)

# Hoarding Awareness

## Level - Awareness

**Trainer:** Heather Matuozzo, Clouds End

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**About this Course**

Heather has a wealth of experience in both a professional and personal capacity and is one of the UK's leading specialists in Hoarding Behaviour. The session will include best practice and examples of case work undertaken by Heather with tips and can do approach using live case studies from her Chaos to order project ongoing with Birmingham City Council. "Look at the person and not the Hoard".

This course will enable learners to fully understand how hoarding affects people, empowering the learners to empathise with people suffering from Hoarding Disorder whilst exploring ways to develop skills for supporting clients to help themselves in how to overcome their inability to dispose of their belongings.

Every hoard is unique and the support that can be provided will be bespoke to the challenges of an individual situation. Throughout this course You will learn more about this, along with the complexities of hoarding and how to embed a strength-based approach.

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**Learning Outcomes:**

**Module 1 – Background to Hoarding**

- Understanding hoarding
- Historical Hoarders
- Positive engagement

**Module 2 – Supportive Intervention**

- Approaches
- Assessments
- Techniques

**Module 3 – Supportive Engagement**

- How to develop tactics for working with clients
  - Best practice
  - Recap of learning
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**Date/Time:** • Monday 10<sup>th</sup> July 2023 - 10:00am to 4:00pm

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**Delivery:** Online, via Zoom

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**Book:** Book your place via Eventbrite, using the link below

- [Monday 10 July 2023 - 10:00am to 4:00pm - Eventbrite](#)





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